

Meet with Confidence

For Meeting and
Event Planners.

Your safety, when you meet,
is our priority.

Crowne Plaza Melbourne, located right on the Yarra River, stands proud as one of Melbourne's largest single accommodation towers with 432 rooms and suites, and 10 versatile meeting and event spaces.

When you are ready to travel again, we'll be ready to welcome you. To assist you, we've put together this guide to reflect changes to our Meeting and Event experience, based on the latest government regulations.



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BOOK NOW, MEET LATER

OUR OFFER



We understand that now more than ever, life requires adaptability. Our new Meet with Confidence offer allows you to confidently book your future group and meeting with zero cancellation fees or attrition fees.

When you are ready to plan your next meeting or group event, you can book with confidence with our new flexible meeting offer. When you book 10 to 50 rooms on peak for your next meeting or group event, with or without a meeting room, we're offering:

FLEXIBILITY

Flexible minimum spend requirements due to potential for lower number of delegate registrations.

STRESS-FREE DEPOSITS

A deposit payment schedule will be provided based on the total estimated charges. We reserve the right to release the accommodations being held if the deposit is not received by the agreed due date.

UP TO 5% REBATE

Receive up to a 5% rebate towards your master bill.

CANCELLATION & TERMS

Zero cancellation or attrition fees. Groups must be booked with a mutually signed contract by December 31, 2020. The offer must be included and presented at time of requesting a proposal.

IHG® REWARDS CLUB MEMBERS

IHG® Business Rewards points for Planners and Bookers. Attendees also earn IHG® Rewards Club Points on qualifying stays, with exclusion of Group accommodation billed to a Master Bill.

Get in touch at meetings.melfs@ihg.com and quote "MEET WITH CONFIDENCE" at time of enquiry and our expert team will help you craft an unforgettable event.

THE VENUE

BE THE FIRST TO EXPERIENCE NEW SPACES



Pearl Riverfront is Melbourne's newest premier event destination. Located right on the Yarra River with ten flexible event spaces and pre-function lounge, this specially designed venue is situated within Melbourne's iconic Crowne Plaza Melbourne.

Be it a corporate conference or trade show, sit-down dinner or cocktails and canapes for 700 guests – at Pearl Riverfront we know how to make every detail your own. How do we create an event beyond your expectations? We collaborate with you to bring your event to life, in a destination you'll feel proud to be a part of.

With six interconnecting studios and an additional four bespoke boardrooms and meeting rooms, our dedicated event spaces can be tailored to perfectly cater to the needs of your event. The newly designed and modern spaces feature innovative audio, visual, sound and lighting technology with a dedicated Event Staging Manager on-site to assist with your additional requests. This includes technology solutions to support virtual and hybrid events.



THE CONFERENCE EXPERIENCE AND CURRENT CHANGES



We will deliver Meetings & Events and Food & Beverage services in accordance with current Victorian food, safety and government regulations.

Potential measures may vary from our current offering and include:

EVENT SPACES

We may limit the number of events being held in our Conference Centre in line with government regulations.

STATIONARY

To reduce the number of high touchpoints, conference pads and pens are only provided if requested by meeting organiser.

AUDIO VISUAL

Enabling virtual, hybrid meetings or multi-room broadcasting. Our on-site AV supplier, Encore, have enhanced their disinfecting of high-touch items such as microphones, laptops, touch screens etc.

STAGGERED BREAKS

Scheduled morning, afternoon and lunch break times to ensure staggered movement of conference delegates around the hotel and also for increased time for cleaning & disinfecting of dining spaces between each group.

REDUCED CAPACITIES

Physical distancing in place with options for 1.5m spacing between setting or 1 person per 4 sqm.

CATERING

Will be served by our team (ie. no self service/buffets) with food safety screens in place. All food service team members will wear personal protective equipment and food will be prepared to the highest food safety & hygiene standards. Sanitiser stations are conveniently located in all food service areas.

BRIEFING

The Hotel team will also provide a compulsory morning safety briefing on Day 1 of every event to advise on measures in place throughout the hotel and to answer any delegate queries.

IHG WAY OF CLEAN

JUST GOT CLEANER



As the world adjusts to new travel norms and expectations, we're enhancing the experience by redefining cleanliness. IHG Way of Clean already includes deep cleaning with hospital-grade disinfectants, and going forward, guests can expect to see evolved procedures in every area of the hotel.

GUEST ROOM

Visible verification of sanitized items (e.g. glassware, remote control), reduction of in-room furnishings/high-touch items, new laundry protocols, use of electrostatic technology

FOOD & BEVERAGE

New standards and service approach to buffets, banquets, room-service and catering

RECEPTION

Reduced contact at check-in, touchless transactions, front desk screens, sanitizer stations, sanitized key-cards, paperless check-out

PUBLIC SPACES & FACILITIES

Additional deep cleaning of high touch surfaces, social distancing, 'last cleaned' charts, best practices for pools, fitness centres and lounges

HOW WE KEEP YOU SAFE

HOTEL TRAINING



All hotel employees have undergone COVID Safe training to ensure increased vigilance around cleaning, hygiene and safe operational practices.

SOCIAL DISTANCING



We will continue to follow government regulations regarding social distancing (currently 1.5 metres) and all guests are asked to keep their distance when moving around the hotel.

NO CONTACT



We will continue with minimalising contact with our hotel team including no-contact check-in, check-out, in-room dining and servicing of rooms.